

Non Domestic or Non Standard Band 1

Application Form

Dear Customer,

Thank you for enquiring about arranging a new gas supply or alteration. The work will fall into one of the following categories: Non Domestic, or Non Standard Band 1 and as a result National Grid requires a Quotation Charge to be paid prior to a quotation being produced and sent to you. The following information has been designed to help you identify which category your work fits into and the associated Quotation Charge band.

Enclosed with this letter is the relevant Application Pack containing the Quotation Charge Information Sheet, Quotation Charge Acceptance form, Payment Form and accompanying Guidance Notes.

Please note a plan is required for all new connection and alteration applications and should contain the below information: -

- The scale
- The required termination point for the supply
- The existing termination point (alterations only)
- For flats where the supply will terminate above 3m and elevation drawing is required.
- Reference to existing geography
- Plot or building number

If this plan does not confirm the location of the site an additional plan should also be provided.

It is acknowledged that it is not always possible to provide a scale drawing for existing domestic properties, in this instance a sketch would be accepted.

Failure to provide a plan or any of the information that we have indicated as “minimum information” could result in delays to your application.

Before signing the Quotation Charge Acceptance Form included within this pack, please carefully read the Quotation Charge Terms and Conditions.

Important Information

National Grid will not arrange for the provision of a new or a replacement gas meter. You must contact your chosen Gas Supplier or Meter Asset Manager (MAM) to organise a meter.

At any time whilst processing your application National Grid may deem that your request meets our criteria for a Sufficiently Complex job. This means that we will be unable to provide a firm quotation in our usual time scales. If this occurs, we will contact you to discuss a budget indication for the works and also arrange billing and payment of any additional charge required before we can complete the design works to provide the firm quotation.

The reasons for applications being defined as Sufficiently Complex are defined in National Grid’s Gas Distribution Connections Charging Methodology².

If you require any assistance or advise, please contact us on **0870 903 9999** (charged at local rate if called from a landline, mobiles may differ) and we will be happy to help.

Please return your completed application form and plans to the address below:

Sales Order Processing
National Grid
PO Box 5516
Wolverhampton
WV1 9NZ

Please enclose:

- A scale site plan including meter positions and elevation plans if applicable.
- A location plan ([unfortunately we are unable to accept faxed drawings](#)).
- Quotation acceptance and payment information ([only applicable if you have not already paid for your quotation request online](#))

We look forward to being of service.

Customer Ordered Sales

Securing our energy supply for future generations.

Non standard connection and alteration application pack quotation charge information sheet

The table below defines the criteria for the Charge Band for Non Standard or Non Domestic New Connections.

Please complete the attached Quotation Charge Acceptance Form page 3 and credit/debit card payment form page 4 (if paying by credit/debit card) if you have not already accepted and paid the Quotation Charge.

Non Domestic or Non Standard New Connection Band 1 Criteria	Band	Quotation Charge (Excl. VAT)**
<ul style="list-style-type: none"> Any non-standard domestic new connection where the load does not exceed 695kW; Any non-domestic new connection where the load does not exceed 695kW; Single connection only; Pipes to be laid on private land does not exceed 40m; Neighbour has a gas supply and is within standard distances*; Property is no more than 23m across public land from a National Grid relevant mains gas pipe; Meter location is more than 3m above ground level or above first floor; 	1	£277

* Standard distances are where the pipe to be laid is less than 23 metres on public land and less than 40 metres on private.

** Excluding VAT. Effective from 1 April 2009.

The Quotation charge includes:

- An operative visiting the site location with or without contact with the nominated site contact as is deemed necessary by National Grid.
- The calculation of the pipe size required for the given load and service length.
- The production of a cost to install the mains and or service pipe to the property that will be presented in the form of a quotation.
- The quotation will be provided in line with the timescales published in National Grid's Connections Business Rules¹.
- The cost of the specific Network Analysis for the quotation Band 3

Quotation Charge Terms and Conditions

For work requests that are subject to Quotation Charges the following Terms and Conditions apply.

- In consideration for the Customer providing the necessary information as defined in our National Grids Connections Business Rules and paying the Quotation Charge as set out in National Grid's Gas Distribution Connection Service Charges, published from time to time on the internet. National Grid will prepare and issue a quotation to meet the Customer's requested requirements to either supply a new gas service connection or an alteration to an existing service connection.
- National Grid will provide a quotation within the time scales set out in National Grid's Connections Business Rules.
- In the event that National Grid does not provide a quotation within the time scales specified above or that the quotation is inaccurate then any liability to the Customer arising from the delay or inaccuracy as the case may be will be capped at either the level of compensation provided for in any statutory rules applying from time to time or the amount of the Quotation Charge paid by the customer, whichever is the lesser.
- No provision of this agreement shall or may be construed as creating any rights enforceable by a third party (whether under the Contracts Act or otherwise) and all third party rights as may be implied by law (whether under the Contracts Act or otherwise) are hereby excluded to the fullest extent permitted by law from any Contract.
- This agreement is governed by the laws of England and subject to the exclusive jurisdiction of the English Courts where the Works are carried out in England or Wales, and the exclusive jurisdiction of the Scottish Courts where the Works are carried out in Scotland.

QUOTATION CHARGE ACCEPTANCE FORM

If you have already accepted and paid for your quotation charge online, please go to page 5:

If you have not already raised your Quotation Charge order, please complete the following.

I/We hereby accept your Quotation Charge and confirm that we agree to the terms and conditions that apply to the Quotation Charge.

Signed:

Company Name *(if applicable)*

Job Title *(if applicable)*

Print Name

Date *(DD/MM/YYYY)*

Please indicate which quotation charge band your work falls into:

Price Band (Including 20% VAT)

1 £332.40

Please select your method of payment:

- Cheque/ Postal Order *(made payable to National Grid plc)*
- Credit/Debit card *(Complete payment form below)*
- BACS or CHAPS *(Please provide remittance reference below)*

Remittance Reference (if paid by BACS or CHAPS)

Application Form

For Non Domestic or Non Standard Work Band 1

Please note:

- Please complete this application in full including all minimum information to avoid delays in providing your quotation.
- The customer must request the gas meter from their chosen Gas Supplier or Meter Asset Manger (MAM) who may make a charge for arranging the meter installation.
- National Grid Gas will not lay service pipe inside the fabric of the building including under floors or walls.
- The service pipe will terminate on the front of the property (*as viewed from the public road or footpath*) or up to 2 metres along the side. It can terminate inside the building above floor level or outside the building in a meter box on an external wall.
- You must obtain the necessary consent if the new service pipe or the meter box position encroaches on third party or shared ownership land.

Order reference For Quotation Charge (if Quotation Charge already raised)

Have you previously submitted an application for this site before?

Yes No

If yes, please supply reference number

Do you have a reference you wish to appear on all correspondence? (optional)

Site Address (where work is required)

Contact Name

Organisation

House Number

House Name (*if applicable*)

Street name

Town/ City

Postcode

Phone (*Day*)

Phone (*Evening*)

Email Address

Fax

Correspondence Address (if different to site address)

Contact Name

Organisation

House Number

House Name (*if applicable*)

Street name

Town/ City

Postcode

Phone (*Day*)

Phone (*Evening*)

Email Address

Fax

Property details

Is your property mainly used for?

- Domestic Use
 Non Domestic Use

What is your property type?

Domestic Properties

- Semi detached
 Detached
 Terraced
 Flat (*If Flat answer A & B*)
 Maisonette (*If maisonette answer A & B*)

A) Enter floor of property

B) Enter floor meter will be on

- Bungalow
 Listed building
 Caravan park
 House boat
 Independent annex
 Conversion to domestic premises

Non Domestic Properties

- Residential Home
 Industrial Premise
 Commercial Premise (*including churches etc*)

Are you?

- The owner of the property (*not including housing associations, church groups, businesses etc*)
 The occupier of the property (*ensure you have the owners permission*)
 A business or other organisation arranging the work (*including housing associations, builders etc*)
 I have the permission of the property owner for the works

Please provide the name of the end user (*future gas consumer*)

How many properties are you applying for work for?

- One Property
 More Than One Property

Is there already a gas service pipe at the property?

- Yes No

If 'Yes', call **0845 6056677** to arrange for a live or dead check before submitting your application.

You will only need to continue your application if the service is found to be dead (no gas). or order a gas meter from your chosen Gas Supplier or Meter Asset Manager (MAM) if live (with gas).

Please confirm the meter size you will order

- U6 (64kw max)
- U16 (173kw max)
- U25 (270kw max)
- U40 (433kw max)
- U65 (660kw max)

Please note, in some cases we may not be able to provide a quotation to an internal position as per Gas Safety Regulations (GSIUR) must be complied to

Where do you want the meter to be fitted?

- Inside Outside

If outside, do you require National Grid to provide and install the meter box?

- Yes No

If yes, which meter box do you wish National Grid to install?

- No Box Required as customer providing or internal
- Semi Concealed in ground box (U6 meter size only)
- Surface Mounted Wall Box (U6 meter size only)
- Wall Mounted Protruding Kiosk (U16 meter size only)
- Free Standing Kiosk (U16 meter size or above)

If you require a Free Standing Kiosk, do you wish National Grid to provide the base?

- Yes No

Estimated Gas use (if unsure consult with a Gas Safe Registered Engineer)

Total Peak Hourly Gas Use

Total Annual Quantity

New Service Pipe Details

What is the service length in whole metres?
(*across your private land only*)

Who will provide the excavation across the private land for the pipe?

- National Grid
- Customer will 'Arrange Other Option'

New Gas Service Requirements

Is your application for?

- A new built property
- An existing property

Please describe the location where you wish your new gas service to terminate.

E.g. Under window on front wall

Please provide any other details and information you think would be of help to us in processing your application form

Checklist of enclosed documents

Important: Please make sure you submit the following information or documents with your application form.

- A scaled site plan showing, the outline of the site boundary and surrounding geography.
- Quotation Charge Acceptance
- Card Payment information (*if applicable*)
- Consent form (*if applicable*)

Type Of Site Plan Provided?

- Block Plan
- OS Map
- Elevations
- Other